

## Child registration form – Club

### Personal Details

Name of child*		
Date of birth*		
Gender *		
Home address*		
Postcode		
Hair colour *		Eye colour
Religion		
Ethnic origin		Nationality*
Language(s) spoken at home*		
Details of any disabilities/special needs *		
How did you hear about Choo Choo's Day Nursery?		

### About your family

Mother/carer*		
Title		
First name *		
Surname*		
Password*		
Home address*		
Postcode		
Home tel numbers*		
Mobile*		
Home email*		
Work address* (if applicable)		
Postcode		
Work tel numbers*		
Work email		
Responsibilities* (Tick all that apply)	Parental responsibility Collect child from nursery	Payment of fees Contact in emergency

\* Mandatory fields

Father/carer					
Title					
First name *					
Surname*					
Password*					
Home address*					
Postcode					
Home tel numbers*					
Mobile*					
Home email*					
Work address					
Postcode					
Work tel numbers*					
Work email *					
Responsibilities* (Tick all that apply)	<table border="0"> <tr> <td>Parental responsibility</td> <td>Payment of fees</td> </tr> <tr> <td>Collect child from nursery</td> <td>Contact in emergency</td> </tr> </table>	Parental responsibility	Payment of fees	Collect child from nursery	Contact in emergency
Parental responsibility	Payment of fees				
Collect child from nursery	Contact in emergency				

**Other contacts**

Contact one			
Title			
First name			
Surname			
Relationship to the child			
Password			
Address			
Postcode			
Tel number		Mobile	
Responsibilities (Tick all that apply)	Collect child from nursery	Contact in emergency	
Contact two			
Title			
First name			
Surname			
Relationship to the child			
Password			
Address			
Postcode			
Tel number		Mobile	
Responsibilities (Tick all that apply)	Collect child from nursery	Contact in emergency	

\* Mandatory fields

Medical details

Does your child have any allergies? *	Yes / No (please circle)
If yes, please give details of the cause and reaction	
Does your child have any special dietary requirements? *	Yes / No (please circle)
If yes, please give details	
Name of GP and Surgery	
Address and Postcode	
Telephone number	
Other agency details	
Name	
Address and Postcode	
Telephone Number	
Is there any other medical information that we need to know?	

\* Mandatory fields

**Permission**

Permission for-	Please circle	Sign	Date
Take photos of your child, to use in the Club?	YES NO		
Use photos of your child for advertising (on the website, newspapers and other forms of advertising)	YES NO		
Take your child on outings, when an appropriate risk assessment has been performed	YES NO		
The use of sun cream in the summer	YES NO		
Permission to administer prescription medication	YES NO		
Permission to watch Parental guidance films (PG)	YES NO		
Permission to use photos of your child on social media (such as, Facebook)	YES NO		

**Registration checklist – Please ensure you complete all of the below to avoid a delay in your child starting club. Once the registration forms have been received by Choo Choo, an activation link will be sent to both carer 1 and 2 for magicbooking, which is the online booking system we use for all clubs.**

All sections of registration completed	
Contract	

\* Mandatory fields

# Parent Contract and Terms and Conditions

## PART A

This contract is between:

**Raef Limited TA/ Choo Choo's Day Nursery, Preschool, Breakfast club, After School Club and Holiday Club a limited company with company number 08177591** the principal address of which is **Rear of 11/12 St Andrews Road, Taunton, TA2 7BW**

and

**(Miss/Mrs/Ms/Mr)**\_\_\_\_\_ (Parent 1/ carer FULL Name)

**(Miss/Mrs/Ms/Mr)**\_\_\_\_\_ (Parent 2/ carer FULL Name)

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**(Insert parent 1/carer address)**

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**(Insert parent 2/carer address)**

**The Terms and Conditions in Part B apply to this contract and can be found on our website. Please read them carefully.**

Childs FULL name	
Current fees	Breakfast Club - £7 per session Afterschool Club - £5 (3:15-4:00), £10 (3:15-5:00), £15 (3:15-6:00) Holiday Club - £35 per day (the hourly rate of £7.77 is charged for children under the age of 60 months)
Charges for late collection of the child	£10 per 15 minutes that you are late in collecting the child.
Notice required to cancel sessions	1 weeks' notice needs to be given by parent/carers to cancel sessions to receive credit back for your booking. Cancellation after this time, will mean you are charged.
Do you consent to our calling an ambulance in the event of an emergency?	Yes/No

**By signing this contract, you agree to the full terms and conditions and the Fees policy for Raef Limited. You will be notified of any changes to this policy or terms and conditions in writing via email.**

**\*Signed - (both parents/carers to sign)**

**\*Mother/carer**\_\_\_\_\_

**\*Father/carer**\_\_\_\_\_

**\*Date**\_\_\_\_\_

**\*Date**\_\_\_\_\_

**Agreement for payment of fees**

**Nominated person 1 responsible for payment of fees**

\*Name.....

\*Address.....

.....

.....**postcode**.....

\*Mobile .....

I hereby agree to pay the fees for the above child on the date they fall due

\*Signed..... \*Date.....

**Nominated person 2 responsible for payment of fees**

\*Name.....

\*Address.....

.....

.....**postcode**.....

\*Mobile .....

I hereby agree to pay the fees for the above child on the date they fall due

\*Signed..... \*Date.....

Preferred payment method (*circle*):

**Bank Transfer**  
(Payment details are  
on the invoice)

**Cash**  
(Payments made in  
the office)

**Magicbooking**  
(Payment can be made  
via your magicbooking  
account)

**Childcare Vouchers**

----- **Office use only** -----

Signed\_\_\_\_\_for and on behalf of **Choo Choo's Day Nursery,  
Preschool, Breakfast club, After School Club and Holiday Club.**

Position in nursery\_\_\_\_\_

Date\_\_\_\_\_

# Club Fee Structure

## April 2024

<b>Charges</b>	<b>Per Session</b>	<b>Food (Per Session)</b>
<b>Breakfast Club</b> (7:30am – 9am)	£7.00	Breakfast not provided.
<b>Afterschool Club</b> 3:15pm-4:00pm 3:15pm-5:00pm 3:15pm-6:00pm	£5.00 £10.00 £15.00	Tea - £3.00 (served at around 4pm)
<b>Holiday Club</b> (8am to 6pm)	£35.00	Breakfast - £1.50 Tea - £3.00 Packed lunch to be provided from home

### **Holiday Club Discount Offer!**

£35.00 per day

If a full week is booked, then £17.50 is discounted (half a day free)

Book 2 consecutive full weeks and get £35.00 discount (a full day free)

Bookings must be made via Magicbooking. Payments can be made via Magicbooking, cash at the nursery office, bank transfer and childcare voucher payments (including Tax-Free Childcare). Holiday Club rate is charged for children aged between 60 months and 11 years. Any child younger than 60 months will be charged the hourly rate.